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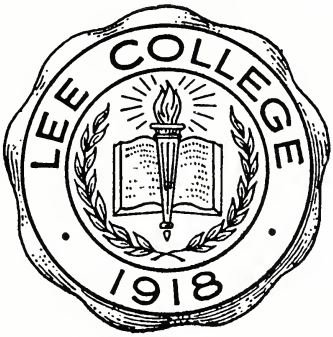
Register 1947-48 • Announcement 1948-49


LEE COLLEGE
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ANNUAL CATALOG OF

LEE COLLEGE

THIRTIETH YEAR



Operated under the Auspices of the Church of God

●

Register of Officers, Teachers, and Students for 1947-1948. General Announcements, Courses of Instruction, and Requirements for Admission for 1948-1949.

●

Edited by
E. M. Tapley, Mrs. Mary H. Green, Martin Baldree, Jr., and Dorcas Sharp

MAY • 1948

CLEVELAND, TENNESSEE

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Cleveland, Tennessee

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SCHOOL CALENDAR 1948-49

First Semester

Sept. 6, 8:00 A.M.	Registration of all students who have not formerly attended Lee College
*Sept. 6, 8:00 A.M. . . .	G.E.D. Tests for Veterans
Sept. 8, 8:00 A.M.	Registration of all students who have previously attended Lee College
Sept. 8, 7:30 P.M.	Faculty-Student Reception
Sept. 9, 10:00 A.M. . . .	Orientation
Sept. 9, 7:30 P.M.	Formal Opening
Sept. 10	Classes Begin
Sept. 20	Last day on which any student will be allowed to register for first semester. LAST DAY ON WHICH A STUDENT MAY DROP A PRIVATE LESSON AND RECEIVE A REFUND.
Sept. 27	Last day on which a student may enter a course for credit.
Oct. 23	Fall Picnic
Dec. 17	Christmas Holidays Begin
Jan. 3	Resume Classes
Jan. 18-21	First Semester Examinations

SCHOOL CALENDAR 1948-49

Second Semester

Jan. 24, 25	Registration of all students for Second Semester
*Jan. 24, 25	G.E.D. Tests for Veterans
Jan. 26	Classes Begin
Feb. 4	Last day on which a student may enroll for second semester. LAST DAY ON WHICH A STUDENT MAY DROP A PRIVATE LESSON AND RECEIVE A REFUND.
Feb. 11	Last day on which a student may enter a course for credit.
April 1	Spring Picnic
April 16, 7:30 P.M.	Senior Banquet
May 19-24	Second Semester Examinations
May 22	Baccalaureate Sermon
May 25, 26	Commencement

*Tests of general educational development given to all veterans who have not completed high school. ALL PERSONS TAKING THESE TESTS AT ANY OTHER THAN THE DATE AND HOUR NAMED ABOVE WILL BE CHARGED A FEE OF $5.00. THIS FEE MUST BE PAID BEFORE ONE IS ELIGIBLE TO TAKE THE TESTS. There will be no charge for the G.E.D. test if taken as scheduled.

BOARD OF DIRECTORS

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HOUSTON R. MOREHEAD, Royal Oak, Michigan

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JARVIS HILL
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MYRTLE HURST
American College of Music.

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Nebraska Wesleyan University; Johns Hopkins University; University of Missouri; A.B., Southern Methodist University; University of Mexico; M.A., Columbia University.

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B.S., University of Alabama; M.A , University of Alabama.

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A.B., Furman University; Graduate work: Emory University.
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Lee College; A.B., University of Tennessee; M.A., University of Tennessee.
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A.B., East Carolina Teachers College; Holmes Bible College; M.A., East Carolina Teachers College.
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University of Arkansas; Lee College; A.B., Maryville College; M.A., George Peabody College.
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University of Chattanooga; Northwestern University; University of Illinois.
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Lee College; B.S., George Peabody College.
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Ph.B., Alma College; M.A., University of Michigan; Docteur 'es-Lettres, Grenoble University (France).
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AVIS SWIGER
Salem College.
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A.B., Vanderbilt University; M.A., George Peabody College; University of Tennessee; David Lipscomb College; Additional graduate work: George Peabody College.
RUBY J. TAPLEY
Scarritt College; George Peabody College; Lee College; University of Chattanooga.
WILMA LUCAS UNDERWOOD
Lee College.
CABELL O. WHITLOW, B.S.
B.S., Concord College; Graduate work: George Peabody College.

OTHER OFFICERS

CECIL BRIDGES, Cafeteria Manager

HELEN CROSSAN, Dormitory Supervisor, Hadassah Hall

MILDRED GANN, Secretary to the Academy Principal

LETHA HEIL, Secretary to the President

GRADY HURST, Dormitory Supervisor, Memorial Hall

LUCILLE L. KELLY, Secretary to the Accountant

MARY PLATT, Secretary to the Registrar

RUFUS PLATT, Dormitory Supervisor, Cosmopolitan Hall

MARGARITA POULOS, Dormitory Supervisor, Old Main

DORCAS SHARP, Secretary to the Dean

MRS. E. L. SIMMONS, Assistant Librarian

BARNEY E. SMITH, Engineer

LACY WHATLEY, Dormitory Supervisor, Providence Hall

GENERAL INFORMATION

ORGANIZATION

Lee College is organized under three divisions: academy, religious education, and junior college. The academy offers four years of high school work accredited by the Tennessee State Board of Education; the religious education division offers two- and three-year courses; and the junior college, which is a member of the American Association of Junior Colleges, offers two years of college work.

The college is co-educational and operates under the auspices and sponsorship of the Church of God.

LOCATION AND TRANSPORTATION

Cleveland, the county seat of Bradley County, with approximately eighteen thousand inhabitants, is distinctly a Southern city. It is located thirty miles northeast of Chattanooga on the Lee Highway, which is Highway 11. On this highway, which transverses Ocoee Street, and in one of the most beautiful residential sections of the city, lies the college campus.

The Greyhound, Tennessee Coach, and Trailway Bus Lines and the Southern Railway have stations in Cleveland. As these maintain passenger as well as baggage service, trunks and baggage should be checked through to Cleveland.

HISTORICAL SKETCH

Lee College was first known as Bible School and later as Bible Training School. When the junior college division was added in 1941, it became Bible Training School and College. When the school moved to Cleveland in August of 1947, it was named Lee College in honor of the late Reverend F. J. Lee, who was Superintendent in 1922 and later General Overseer of the Church of God.

Lee College with its present combination of Junior College, Religious Education (Ministerial and Mission-

ary), and Academy, is the product of thirty years of growth and progress. It arose out of the zeal that the pioneers of the Church of God had at the General Assembly of 1917, when a recommendation for the establishment of a school for the training of Christian workers was adopted. The school was opened on January 1, 1918, in a back room of the Church of God Publishing House, in Cleveland, Tennessee. Six students were enrolled and Mrs. Nora B. Chambers was the teacher.

The vast difference in this small beginning and the institution described in this catalogue can only be understood by those who have heard the story of the faithful efforts of its founders and early leaders. The names of Mrs. Chambers, Rev. J. B. Ellis, the first superintendent; his successor, Rev. F. J. Lee, and Mrs. F. J. Lee, will always remain on the first pages of Lee College history. For them the struggle was long and difficult; their sacrifices were innumerable.

Appreciable gains were made each year and by the beginning of the fifth term, the enrollment had increased to such an extent that one room was no longer sufficient to house the school. A vacant church building on Twenty-fourth and Peoples Streets was converted into classrooms and dormitory. At this location the school continued to progress in spite of reverses. Rev. T. S. Payne was selected as superintendent in the year of 1924 and served the school for six years. Under his leadership, the curriculum was broadened and additional faculty members were secured. As a result, the school again outgrew its facilities and was moved to the Church of God Auditorium, which had been built for the General Assembly. In 1930, Rev. J. H. Walker, who had taught in the school for three years, was elected superintendent. His administration marked the beginning of the Academy and the School of Business. When Rev. J. H. Walker became General Overseer of the Church in 1935, Rev. Zeno C. Tharp succeeded him as superintendent.

Under Rev. Zeno C. Tharp's leadership, the progress of the school was remarkable. The auditorium had become entirely inadequate for the accommodation of the school, and in the summer of 1938, the Murphy Colle-

giate Institute in Sevierville, Tennessee, was purchased. This plant furnished many new advantages in physical facilities, and the little town of Sevierville, located between Knoxville and the Smoky Mountains National Park, proved an ideal setting. Everyone thought the problem of space was solved for many years to come, but each year brought increase in enrollment. By the end of the 1941-42 term, a new classroom building was an absolute necessity. Plans were formulated during the summer, and construction was begun at the beginning of the next term. By the time the building was ready for use, however, it was evident that the problem of housing students was becoming serious. When over four hundred fifty students applied for admission at the beginning of the 1943 term, the situation became acute. To meet the immediate need, a large residence on Prince Street was purchased, the third floor of the Central Hotel was rented, and plans were drafted for a new dormitory for women.

In 1944, J. H. Walker again assumed the responsibilities of president, and under his administration a number of improvements were made.

Upon the resignation of Rev. J. H. Walker, Rev. E. L. Simmons was appointed president. Under his supervision, the modern three-story girls' dormitory was completed and a trailer camp was added.

In the first part of the year, 1946, Bob Jones College in Cleveland, Tennessee, was offered for sale. The Council of Twelve was called to Cleveland and carefully went over the property. After considerable study and discussion, it was decided that the property should be bought for the church and at the price of one and one-half million dollars ($1,500,000) the property was acquired. This property with its housing facilities will take care of more than one thousand students and amply provide living quarters for its faculty.

The 1947-48 term of Lee College opened at its new location on September 1, 1947.

AIM AND PURPOSE

It is the aim of Lee College to combine the forces of education and religion in promoting the Church and

the Kingdom of God in the earth. The institution's purpose is to develop the highest in Christian character and to cultivate a love for the richer, finer things of life. It seeks to develop in its students a knowledge of and love for the Bible, literature, and the arts and sciences, that this knowledge may be used for the progress of man and the promotion of God's Kingdom.

Lee College believes in putting first things first. It was originally founded as a Bible school for the express purpose of promoting spiritual ideals and for the training of ministers and Christian workers. It believes that the world is ill from the effects of sin and that a means of recovery is to be found only through the preaching of the gospel of the Lord Jesus Christ, and through personal Christian work. This task is to be accomplished through God-called, consecrated men and women. It believes that these ministers and Christian workers should be thoroughly trained and educated for this great work of dealing with the souls of men, and to this aim the institution is dedicated.

It is the aim of Lee College to help young men and young women to prepare for their chosen vocations in life. It aims to prepare its students for social and personal adequacy and a sense of economic self-sufficiency, and to give them intellectual and spiritual insight into the problems of human relations. It believes that men and women who are trained for their vocation or profession may make a greater contribution to both God and society. To this aim Lee College is dedicated.

GROUNDS AND BUILDING

The campus is located in one of the most beautiful residential sections of Cleveland. Most of the buildings face Ocoee or Church Streets and lie between Twenty-second and Twenty-fourth Streets.

Lee Memorial Library, completed in 1941, is the most modern building on the campus. The second floor houses the library and reading room, the first floor contains the business and executive offices, and the day-light basement contains the Visual Aids Room, College Book Store, Correspondence Department, and Photographic Studio.

The Alumni Building is a modern, four-story brick building completed in 1945. It contains the Academy Principal's Office, art studios, and most of the classrooms and faculty offices. The remaining classrooms are in the Academic Building and on the ground floors of Nora Chambers Hall, Hadassah Hall, and Cosmopolitan Hall.

The Academic Building is a two-story building containing classrooms and music practice studios.

The Auditorium seats approximately 850 and contains a pipe organ, a grand piano, broadcasting studios and other equipment.

Old Main is the oldest building on the campus. It is a four-story brick dormitory for girls. It contains piano studios on the fourth floor, large recreational room on the third floor, small auditorium in the north wing of the first floor, and a beautifully furnished parlor. Several rooms have connecting baths.

Hadassah Hall is a three-story brick dormitory for girls. The ground floor houses the Commercial Department.

Nora Chambers Hall, named in honor of the first teacher, Mrs. Nora B. Chambers, contains apartments for faculty members and a beautiful lobby. The ground floor contains the laboratories and lecture rooms of the Science Department.

Cosmopolitan Hall is a three-story brick dormitory which houses the Home Economics Department, a beautiful parlor, and a recreational hall on the ground floor.

Providence Hall contains rooms for married students with children.

College Arms Apartments is an apartment house for faculty members located on Centenary Avenue.

Ellis Hall is a two-story dormitory named in honor of the first Superintendent, Reverend J. B. Ellis.

Memorial Hall, the men's dormitory, was completed in 1945. It is a four-story building and can house approximately three hundred men.

North Hall, Battle House, The Jeep, Harmony Hall and other dwellings owned by the school have been arranged into apartment houses.

The Dining Hall seats approximately six hundred and the cafeteria style of serving is used. The kitchen is adequately furnished. Piano practice studios are in the basement.

The Gymnasium is located directly behind the auditorium and has dressing rooms and showers for both boys and girls. The athletic field is located near by and includes a softball diamond, tennis and volleyball courts.

The Snack Shop and Post Office are located on the first floor of the east wing of Old Main and have become a very popular meeting place for students.

Melody Hall contains the studios of the piano and voice teachers.

STUDENT LIFE

The student life is rich in activities—religious, musical, literary, social, and recreational.

The Christian note is dominate in all these activities. Whether at work or at play, in personal life or social relations, we wish our students to be loyal to the Master, who desires to direct each phase of our lives.

CHAPEL AND CHURCH SERVICES

Chapel This service is held four mornings a week and has become an integral part of the institution. Here the entire school meets to seek divine guidance for the day and the faculty and students learn to know each other better; together they are inspired to strive for more efficient service. Students are required to be present at all chapel services.

Sunday School This service is conducted each Sunday morning. The superintendent, other officers, and teachers are elected by the school. All students are required to take an active part in the Sunday School.

Sunday Morning Worship This is an important part of the college religious program. The students regard it

as the most sacred service of the week. The Robed Choir or some choral group frequently sings and the president, some member of the faculty, or a visiting minister usually brings the message.

Sunday Evening Service A guest speaker or some ministerial student selected by the program committee usually brings the Sunday evening message. These services afford great inspiration and experience for the individual, as well as an opportunity for the student body to worship together.

Friday Night Prayer Meeting This is an informal assembling of the students for the purpose of worship. Students selected by the program committee are in charge.

GUEST SPEAKERS AND LECTURERS

Listed below are the names of most of the guest speakers and lecturers who spoke at the regular chapel or church services.

REV. LEONARD CARROLL,
Pastor, Anderson, South Carolina.

REV. JOHN C. JERNIGAN,
General Overseer of the Church of God, Cleveland, Tennessee.

REV. BASCOM STANLEY,
State Overseer of the Church of God in New Mexico.

REV. RAY HUGHES,
Evangelist, Cleveland, Tennessee.

REV. R. P. JOHNSON,
Pastor, Coconut Grove (Miami), Florida.

REV. H. L. CHESSER,
Assistant General Overseer of the Church of God, Cleveland, Tennessee.

REV. T. R. MORSE,
Pastor, Birmingham, Alabama.

REV. J. STEWART BRINSFIELD,
Executive Secretary, Church of God Foreign Mission Board, Cleveland, Tennessee.

REV. ZENO C. THARP,
State Overseer, Greenville, South Carolina.

REV. THOMAS PULLIN,
Missionary, Guatemala, Central America.

MRS. FLORA C. PULLIN,
Missionary, Guatemala, Central America.
REV. PAUL H. WALKER,
State Overseer, Beckley, West Virginia.
REV. W. P. STALLINGS,
Pastor, Nashville, Tennessee.
REV. A. V. BEAUBE,
State Overseer, Atlanta, Georgia.
REV. G. R. WATSON,
Pastor, Atlanta, Georgia.
REV. J. L. GOINS,
State Overseer, Columbus, Ohio.
REV. J. A. CROSS,
Pastor, East Chattanooga, Tennessee.
REV. JAMES L. SLAY,
Pastor, Cleveland, Tennessee.
REV. JOHN L. BYRD,
State Overseer, Baton Rouge, Louisiana.
REV. J. H. WALKER,
Editor-in-Chief, Church of God Publications, Cleveland, Tennessee.
REV. A. M. PHILLIPS,
Pastor, Atlanta, Georgia.
REV. L. H. AULTMAN,
State Overseer, Lexington, Kentucky.
REV. J. D. BRIGHT,
Pastor, Alabama City, Alabama.
REV. W. M. STALLINGS,
State Overseer, Jackson, Mississippi.
REV. EARL P. PAULK, SR.,
Pastor, Greenville, South Carolina.
REV. WAYNE McAFEE,
Missionary, Guatemala, Central America.
MISS ALICE PULLIN,
Knoxville, Tennessee.
DR. DAVID J. DU PLESSIS,
Former General Secretary, Apostolic Faith Missions, Johannesburg, South Africa.
MISS EVA RADANOVSKY, R.N.,
Missionary, Assemblies of God, Haiti.
REV. LEONARD STEINER,
Chairman, Pentecostal World Fellowship, Basel, Switzerland.

MR. VIRGIL C. FINNEL,
Chairman, Prohibition National Committee, Winona Lake, Indiana.

MR. VINCENT G. BURNS,
Poet and author, California.

RABBI ABRAHAM FEINSTEIN,
Ochs Memorial Temple, Chattanooga, Tennessee.

DR. W. EARL HOTALEN,
Founder and Field Director, National Temperance Movement, Inc., Chicago, Illinois.

REV. ROBERT HUMBERTSON,
Washington, D. C.

DR. W. H. VAUGHAN,
Registrar, George Peabody College for Teachers, Nashville, Tennessee.

MR. KEN ANDERSON,
Author and Journalist; Managing Editor, *Youth for Christ Magazine,* Wheaton, Illinois.

DR. ALFRED LELAND CRABB,
Professor of Education, George Peabody College for Teachers, Nashville, Tennessee.

MUSICAL ACTIVITIES

In many schools, music is considered an accomplishment reserved for only the talented few, but, from the beginning music has been a vital part of student life at Lee College. Realizing that spiritually everyone needs the inspiration that music brings, all students have been encouraged not only to appreciate the value of good, wholesome music, but also to make it the medium of expression for their best and truest thoughts. Beauty unexce led can be portrayed in music, and spiritual benefit unequaled can be derived from it. There is something inspiring in the mass singing of the great old hymns. They sound the trumpet of liberty and the challenge of man's mortal hope. Then, there is nothing so soothing to troubled spirits as a fine melody; nothing so uplifting as the charming compositions of the old masters.

The school sponsors several musical organizations,

but every organization, regardless of its purpose, promotes music, both in regular meetings and special programs. The student services are made interesting by the effective music of the school choir, the band, and special ensembles. The value of the music rendered by the student body cannot be overemphasized.

The school believes that a student who can sing and make a joyful noise unto the Lord, then live his song, has the spirit of victory in his heart—the indomitable spirit which reinforces the Christian youth with values invisible and eternal.

STUDENT ORGANIZATIONS

The school sponsors student organizations varied enough in their activities to include the interests of all. While the membership in them is voluntary, all students find it to their advantage to identify themselves with at least one of these clubs. Students receive in these extracurricular activities a type of training which is impossible to obtain in the classroom. The opportunity for professional and intellectual interests, along with the social development, is an invaluable feature of student activities.

The Committee on Student Affairs, appointed by the president, will have supervision of all student organizations.

Any society or club organized must have the consent of this committee, one member of which must be present at the initial meeting.

All projects undertaken by an organization must have the approval of this committee or the president.

Individuals and committees desiring to present a program must first submit a complete plan of the program to the Committee on Student Affairs, which will decide as to the time and manner of presentation.

An officer in one organization is not eligible for an office in another organization.

Student clubs and organizations wishing to schedule social functions must obtain permission from the Committee on Student Affairs.

SENIOR CLASS The Senior Class promotes fellowship and good will among the seniors and sponsors projects for the improvement of school buildings, campus, and library.

BAND The Band welcomes to membership students who can play any type of band instrument and who wish to receive training in ensemble playing. Credit is given in the High School Division.

CHORUS The Chorus is one of the active musical organizations of the college. Its members are chosen after they have undergone tests to determine their fitness. Students in all divisions of the school are accepted.

ATHLETIC CLUB This club endeavors to teach its members the principles of good sportsmanship, to improve the morale and attitude of the entire student body, and to encourage participation in physical education programs.

MUSIC CLUB The purpose of the Music Club is to create interest for better music, and to give the students an opportunity for performance.

MINISTERIAL ASSOCIATION This association is designed for the purpose of giving practical and helpful instruction for a successful ministry, and to promote personal acquaintance and spiritual fellowship among ministerial students.

MISSIONARY SOCIETY The aim of this society is to foster and promote a missionary spirit on the campus. Many of its members are called to a definite mission field, but membership is given to any student especially interested in the supreme Christian task of world evangelization. The society encourages systematic missionary intercession, embracing the entire world in a cycle of prayer.

YOUTH FOR CHRIST CLUB The Youth for Christ Club was organized to give young people training in winning others to Christ. This training is made practical by the club members organizing mission Sunday Schools and Bible Clubs, and holding street services.

SPANISH CLUB This club was organized to promote greater interest in the Spanish language and in the peoples of the Latin-American countries, to encourage those called to missionary work among these people, and to develop a spirit of fellowship among the students studying Spanish.

FRENCH CLUB This club was organized for the purpose of cultivating interest and proficiency in the French language, especially in its spoken form.

STUDENT COUNCIL This council consists of regularly chosen representatives from all the classes and seeks to express the sentiment of the students. The following students served during the first semester: Walter Lauster, Jeanette Crank, Linnie Cole, LeRoy Killman, Herbert Ambris, Bobbie Jean Gentry, Clyne Buxton, Helen Daughdrill, Ray Hughes, Dorcas Sharp, L. A. Davis, Edna Stover, Thomas White, Helen Carmine, Olive Weaver, Arthur Smith, and Addie Ellington. The following served during the second semester: Mary Ricks, Walter Lauster, Shirley Behrns, Levoy Hathcock, Paula Bridger, Herbert Ambris, Helen Daughdrill, Garland Griffis, Thelma Carder, Virginia Henning, James Beaty, Walter Mauldin, Sarah Penland, Ruby Kinsolving, A. W. Ellington, James Faircloth, Bonnie Chambers, Kattie McLain, Erskin Mink, Rad Maney, Delores Beckman, and Harvey Norman.

SUPREME COUNCIL This council, composed of two faculty members selected by the faculty and four students from the Student Council selected by that council, is the discipline committee of the school. The following students served for the first semester: Clyne Buxton, Helen Daughdrill, L. A. Davis and Phyllis Thomas. The following served for the second semester: Helen Daughdrill, Garland Griffis, Ruby Kinsolving and Harvey Norman. Mr. George Brazell and Miss Dora Myers served as faculty representatives for both semesters.

STUDENT PUBLICATIONS

CAMPUS HI-LITES is the name of the school paper. It is edited and published monthly by a student staff assisted by a faculty adviser.

THE VINDAGUA is the college annual and is published yearly by the students. It is a work of art and makes an excellent souvenir.

SOCIAL LIFE

Since the school is co-educational, provisions have been made for social contacts of such a nature as to maintain an atmosphere of culture and refinement that will fit young men and women for broad social living. The management desires all students to meet on friendly, social terms.

The school has always tried to promote a clean everyday life. It has been the earnest endeavor of its directors to keep student life free from the vices which threaten to destroy the Christian faith and virtue of our boys and girls. Parents who send their sons and daughters to this school may expect that their associates shall be young men and women of good moral character. Anyone void of this essential trait need not apply. A student whose ideals and manners are out of harmony with those of right living, becomes a menace to the influence and reputation of a school of this kind. For this reason the school refuses to retain those who disregard its social regulations.

Only properly supervised social activity is given a place at Lee College. All social functions, hikes, and picnics are chaperoned and are subject to the rules and regulations of the college.

Students will not be expected to invite visitors or entertain company in the dormitory without first getting permission.

WEEK-END TRIPS

The management of the institution will look with disfavor on frequent week-end trips made by students. Students cannot expect to make good grades if they make week-end trips away from the school. If parents permit students to go home too frequently, the parents must bear the responsibility.

Except in case of emergency, students will file applications for out-of-town trips with the College Dean. Applications should be filed three days in advance. In case of students whose parents are responsible for their account, forms must be secured from the office of the

Registrar and mailed home for the signature of the parent or guardian.

RECREATION

The school does not participate in intercollegiate athletic contests, but it does afford its students opportunities for play and recreation in its program of intramural sports. Every student is encouraged to spend part of his leisure time in recreational activities that will develop regular habits of play, physical strength, vigor, and sportsmanship. The intramural athletic program offers touch football, basketball, softball, volleyball, and tennis.

LIVING REGULATIONS

It is the desire of the management to make dormitory life as pleasant and homelike as possible, but the student must realize that all the liberties enjoyed at home cannot be granted in a college. If the student is to be happy, he must adjust himself to the new environment and show a friendly and cooperative spirit at all times.

All students are expected to be thoughtful, courteous, and truthful in their dealings with each other, and to show due respect for one another. The supervisors are anxious to do everything possible for the students, but in spite of their efforts, dormitory life is just what the students make it.

The dormitory supervisors are in charge of all dormitory activities.

Both men and women students are required to occupy dormitory rooms until the dormitories are filled. Rooms are assigned by the supervisors who will grant requests where possible.

Students living in the dormitories are expected to care for their rooms and to keep them clean and in order, so that the school can maintain a refined atmosphere with good living conditions for all. Students are expected to be economical in the use of water, lights, and dormitory supplies. Electric hot plates and heaters will not be allowed in individual rooms.

DORMITORY SUGGESTIONS

All dormitory rooms have hot and cold running water and contain closet space or wardrobes, tables or desks,

chairs, and dressers or chiffoniers. Suggestions are given below for women and men students.

For Women: Rooms are provided with single and double beds. In addition to your clothing and usual personal supplies, you should bring at least:

1 pillow
2 pillow cases
2 blankets
4 sheets
8 to 10 towels
Bedroom slippers
Housecoat
Raincoat or umbrella

Due to the variety of window sizes in the women's dormitories, you may wish to buy curtains after you arrive. Most rooms have one window. Bring whatever you wish in the way of small rugs, dresser scarfs, bedspreads, lamps, etc.

For men: Rooms are furnished with single beds. In addition to your wearing apparel you will need the following:

1 pillow
2 single blankets
4 sheets (63″x99″)
2 pillow cases
8 to 10 towels
Bathrobe
Bedroom slippers
Window curtains
Raincoat or umbrella

It will probably be better to buy curtains after you arrive. The windows are 3½′x5′ and all rooms have one window. Bring whatever you wish in the way of small rugs, lamps, bedspreads, etc.

STUDENT AID

We regret that we have no fund or method whereby we can help worthy students pay their way through school. However, a very limited number are employed part time in the office, cafeteria, and library.

In these instances preference is usually shown to second-year students. Only students who have an actual need and have ability and promise for the future will be employed.

No one should expect employment who does not maintain a good scholastic average and good deportment.

All employees of the school who expect to render either full- or part-time service, must report at least one day before school begins, and remain one day after school closes.

STUDENT THRIFT-TRAINING

We urge our students to practice strict economy. Students who are careless about meeting their obligations, and foolishly spend their money with no regard for its value, cannot hope for a prosperous future.

Students are not expected to make debts while in school, either by purchasing things or borrowing money.

The school cannot afford to make loans. Students are not expected to ask for such favors of the office.

Students have little or no use for cars during the school term. Cars on the campus are detrimental to the school as well as expensive for the student. We suggest that cars be stored before school opens.

Boarding students will not be allowed to own and operate cars without permission.

DISCIPLINE

Whenever a body of people is associated for the accomplishment of a definite purpose, regulations and discipline are necessary. The regulations of Lee College are stated in the "Student Handbook." The act of registration is a written agreement to cheerfully comply with all the rules and regulations of the school.

At the discretion of the supreme council, students who either violate or disregard any rule of the school will be penalized. A student may be placed on probation under whatever conditions are recommended by the supreme council. Any student on probation shall have no part in extracurricular activities.

Demerits will be given for all major offenses and may, at the discretion of the supreme council, be given for minor offenses.

One hundred demerits automatically result in expulsion.

The administration reserves the right to suspend any student for any reason when deemed necessary.

Demerits may be cancelled by earning merits for good conduct and good grades.

Students under sixteen years of age, who board in the dormitory should enter with the understanding that they are under the direct supervision of the management. Special attention and advice will be given

them. The president reserves the right to make any investigation concerning their welfare and to employ whatever disciplinary methods he deems necessary.

INFORMATION FOR VETERANS

Lee College is approved by and holds contracts with the Veterans Administration for the training of veterans under Public Law 346 (G.I. Bill of Rights), and Public Law 16, Vocational Rehabilitation Act. The financial assistance received by the veterans from the government amply covers one's expenses, including room and board. The Veterans Administration will pay tuition and fees, and furnish books and school supplies, up to $500 for a nine-month term. Under the G.I. Bill of Rights (Public Law 346) single veterans will receive $75 per month and married veterans $105 per month for subsistence. Veterans training under Public Law 16 will receive considerably more according to their disability and number in family.

Public Law 346

How to Apply for Educational Benefits:

1. You should file application for Educational Benefits through your local Veterans Administration Regional Office. There must be submitted with this application photostatic or certified copies of official papers which will support the beginning and ending dates of your service. Such papers are:

(a) Military Record and Report of Separation (Army)
(b) Notice of Separation, Form 553 (Navy)
(c) Report of Separation, Nav Mc 78 PD (Marine Corps)
(d) Report of Separation, Form Nav CG (Coast Guard)
(e) Copy of the Court record of your marriage (if married)
(f) Copy of your terminal leave and active orders if other papers are not yet available.

Do not file originals. These papers will become part of your permanent file at the Veterans Administration Regional Office and cannot be returned.

2. If you already have a "Request for Certificate of Eligibility and Entitlement" from the Veterans Administration you should sign and forward it to the Registrar's Office, Lee College, Cleveland, Tennessee, as soon as you are certain that you will enroll at Lee College.

3. If your application for Educational Benefits was filed outside of Tennessee forward your Lee College address to your Regional Office as soon as possible after you are certain you will be registering at Lee College. State that you are starting training here under Public Law 346, and request that your papers be transferred to the Veterans Administration Regional Office, White Bridge Road, Nashville 5, Tennessee.

4. The veteran should be prepared to pay his own expenses and personal bills, including room and board (but not tuition, registration fee, special fees, books, and supplies), for as much as one month after registration. The amount of the first check received usually covers the period from the day classes start, or the first day of attendance when a student registers late, to the last day of the month preceding receipt of the check.

5. *No student will be registered as a veteran until his Certificate of Eligibility is on file in the Office of the Registrar.*

Public Law 16

Any veteran who has a disability rating of 10 per cent or more may apply for the benefits of Public Law 16. Inasmuch as eligibility for training under this law must be decided in each individual case, it is recommended that the veteran contact the Veterans Administration Office in his home town for an explanation of the law and how "need" for vocational rehabilitation is established. The necessary forms and application for this law may be obtained at any Veterans Administration contact office. Besides a, b, c, d, e, f, under No. 1, Public Law 346, you should have the birth certificate of each child.

No veteran who has been in training under Public Law 16 *at one institution may interrupt that training and proceed to another institution without receiving*

William G. Squires Library
53609 Cleveland, Tennessee

approval from his training officer, and or approval of the Chief of Rehabilitation in his local Regional Office. Be certain that you have properly executed VA Form 526 *prior to leaving your home area.*

No Public Law 16 *veteran will be registered as a veteran until a Letter of Authorization (or Rehabilitation Form* 1906) *from the Rehabilitation, Veterans Administration Office, Nashville, Tennessee has been received by the college.*

Requirements for Admission

Veterans must execute the regular application forms. Even though you were recently discharged, the medical certificate must be properly filled out. The Application for Admission, Room Reservation Data, $10 advanced deposit, and Request for Certificate of Eligibility and Entitlement or if Public Law 16, Letter of Authorization or Form 1906, should be mailed to the Registrar's Office.

APPLICATIONS WILL NOT BE ACCEPTED UNTIL THE REQUEST FOR CERTIFICATE OF ELIGIBILITY AND ENTITLEMENT OR LETTER OF AUTHORIZATION OR A CERTIFIED OR PHOTOSTATIC COPY OF THESE HAVE BEEN RECEIVED.

GENERAL EDUCATION DEVELOPMENT TEST

Veterans who have not completed high school will be benefited by taking the G.E.D. Tests. These tests cover English, natural science, social sciences, and mathematics. Your average score determines the grade you are eligible to enter in high school. These tests must be taken as specified on the school calendar.

ADMISSION TO COLLEGE

HOW TO APPLY Application blanks are mailed on request to all prospective students and no one should come expecting to enter the institution unless his application has been accepted by the management.

A personal letter should accompany the application blank. After notice of acceptance has been received one should write the school how and when he expects to arrive.

All applications should be on file in the registrar's office one month before the opening of school. We cannot guarantee acceptance of late applications.

An official transcript from the last school attended must be filed in the office of the registrar before application for admission to the Junior College or the Academy can be accepted. These transcripts must be sent directly from the office of the last school attended.

The school offers no courses below the high school level. Parents need not make application for children who have not satisfactorily completed grammar school. This does not apply to persons over eighteen years old who wish to register in the Religious Education Division.

RESERVATION OF ROOM A $10 deposit is required for the reservation of a room in the dormitory. This deposit should be made to the school when application is sent. After student registers, this deposit will be applied to his account. If room reservation is cancelled, it must be done before August 15; otherwise, there will be no refund.

Dormitory students who arrive before registration day may present the card acknowledging the acceptance of their application and register for room and board in the dormitories. These students are expected to register immediately upon arrival at the school. Dormitories will open September 3. No student should arrive before that day. Cafeteria will open Sunday at 5 p.m.

ORIENTATION Students will follow the schedule furnished by the registrar's office throughout registration. Each student will be assigned to a faculty adviser who will aid him in the selection of his courses. After the student has consulted his faculty adviser, he will be given class admission cards for each course he expects to take. No student who has not obtained class cards will be admitted to classes.

According to the requirements of the State Department of Education, all students are required to take a physical examination, which should be sent in with application or soon after.

Absences will be counted beginning with the first day of each semester.

The school reserves the right to withdraw any course offered in the catalog if enrollment is less than eight.

No student may drop or add a course of study after registration day without the permission of the head of his department.

No add or drop slips should be requested after classes have been in session two weeks. If drop slips are secured after this date, which will be designated in the schedule for registration each semester, a charge of one dollar for each change will be made.

WITHDRAWAL A student who desires to withdraw from the school should obtain and execute the form for withdrawal, from the registrar's office. Students failing to do so will receive no credit for work done and cannot be given an honorable dismissal.

In the case of a student whose parents or guardians are responsible for his account, the school must be notified directly by the parent or guardian before the student will be allowed to leave the school.

ABSENCES The school considers prompt attendance of all classes to be of primary importance. Deliberate cuts will have serious effects on a student's academic standing and on his chances of graduation and may incur such additional penalties as are provided by the institution's regulations.

Detailed regulations governing absences are contained in the "Student Handbook" which is distributed at the opening of each semester.

VISITORS Visitors are welcome to Lee College. Students who wish to have overnight guests must obtain permission from dormitory supervisors. All such visitors must register at the office of the accountant. No visitor shall spend more than two days on the campus without special permission. Prices for visitors will be as follows: Room, $1.00 per night; meals, 50 cents each.

BUSINESS REGULATIONS

EXPENSES

Religious Education and High School Divisions

Matriculation Fee per semester $15, per term	$ 30.00
Tuition per semester $85, per term	170.00
Room and Board per semester $144, per term	288.00
Total per semester, $244. Total per term	$488.00

Junior College Division

Matriculation Fee per semester $15, per term	$ 30.00
Tuition per semester $95, per term	190.00
Room and Board per semester $144, per term	288.00
Total per semester, $254. Total per term	$508.00

SETTLEMENT OF ACCOUNTS

Students should be prepared to pay the semester's charges on the day of registration. Money may be remitted to Bookkeeping Department in advance, if desired; this will facilitate the registration of the student on registration day. Students who are not able to pay their accounts in full must make application for deferment of a portion of the enrollment invoice, and upon approval may subscribe to the following installment plan.

Tuition and matriculation fee must be paid on registration day. Registration will not be considered complete until this is done. *Any person who pays his tuition or any part of it after registration day will be charged the late registration fee of* $1.00. Room and board for the first semester may be paid in four equal installments. The first installment shall be paid at the time of registration and the remaining three installments shall be paid on the first day of each successive month.

Private lessons shall be paid for in advance at the time the student registers for them.

The school has a limited number of apartments for married couples. Rents on apartments are payable in advance. Rent for one month must be paid on day of occupancy and thereafter on the first day of each succeeding month of the term. Students may pay apartment rents for the entire semester on day of registration.

For music charges see School of Music

SERVICE CHARGES FOR ALL DEPARTMENTS

Late Registration	$1.00
Change in schedule after two weeks	1.00
Intrasemester examinations taken at irregular times	1.00
Semester examinations taken at irregular times	2.00
Certificates (All divisions)	2.00
Diploma Fee (All divisions)	5.00

FEES PER SEMESTER

Laboratory—Biology, Chemistry and Physics	$5.00
Contingent laboratory fee	2.50
Home Economics I fee	2.50
Home Economics II fee	2.50
Typing fee	5.00
Secretarial Practice fee	5.00
Piano, Accordion, and Band Instrument Rental	5.00
General breakage fee (Returnable at close of school if no damage has been done to property.)	5.00

Books and supplies may be purchased in the College Bookstore. All books and supplies will be sold for cash only.

ADJUSTMENTS OF ACCOUNTS

No refund will be granted unless application is made within two weeks of any change in program or departure of the student.

If a student withdraws during a semester and requests refund for advanced payments, the following rules will determine the amount refunded:

1. Room and board will be refunded in full amount unused to date of withdrawal.
2. Tuition and rental fees will be refunded on the following percentages: Third week, 75 per cent; sixth week, 50 per cent; ninth week, 25 per cent.

Accounts with the school must be settled in full before a transcript of credit is issued.

SPECIAL STUDENTS

Students who register for private lessons only will not be charged a registration fee. Special students who do not board at the school, and who register for a part-time course in any division, will be charged as follows:

> In the High School Division there will be a charge of $25 per semester for each course of study. In the Religious Education and Junior College Divisions there will be a flat charge of $8.00 per semester hour. Special students must pay cash for the semester on day of registration.

No person who registers as a full-time student and is later permitted to drop enough courses to place him in the classification of a special student will be entitled to a refund or prorated tuition, unless the readjustment of his course of study is made on or before the date appearing in the school calendar as the last day in which a student may register.

JUNIOR COLLEGE

The establishment of a Junior College for the Church of God was prompted by the principle that higher education should be encouraged among its young people.

The preservation and improvement of the church in the modern world depends on the full and unhampered development of all potential leadership resources.

The basic functional philosophy of the Junior College is to provide a general education designed to develop within its pupils such appreciations, understandings, abilities, and attitudes as are needed for responsible Christian living in the home and in the community.

Broadly understood "responsible Christian living" includes not only social and personal adequacy but also a sense of economic self-sufficiency, as well as intellectual and spiritual insight into the problems of human relations. It is hoped that with such insights the pupils may be enabled to make enlightened choices and thus better serve God and man.

For this reason the curricular offerings are designed to develop within each pupil:

1. An understanding of himself, his own mental and social life, also that of his associates, that he may gain insight into the motives and behavior of others.
2. An understanding of the nature and problems of organized society, past and present, and his relation to it.
3. An understanding of the world in which he lives, both organic and inorganic, in theory and practice.
4. An appreciation of enduring spiritual values in which he will become increasingly aware of Christianity as a vital part of life.
5. Vocational efficiency.

The work of this department is organized as the Lower Division, or freshman and sophomore years, of the four-year college. Most of the basic courses that are required of all candidates for a degree are concen-

trated in these two years. It is so general in character that it affords effective training for any student. It not only adds to high school training, but is preparatory to specialization in the Upper Division, or junior and senior years, of the four-year college. A student may elect courses during the freshman and sophomore years that will furnish a background for advanced work in the field in which he expects to choose his major study. This major should be selected by the beginning of the sophomore year. If the student plans his course of study according to the curricula recommended by the college, he will be better able to meet the Upper Division requirements as a candidate for the degree of Bachelor of Arts or Bachelor of Science.

ADMISSION REQUIREMENTS

Application

Students desiring to make application for admission to the Junior College should write to the registrar requesting an application form. These forms should be filled out and sent in promptly.

Admission by Certificate

A graduate of an accredited high school must have an official transcript sent directly from the office of the high school before an application will be accepted. Students will be granted admission to the college upon the receipt of fifteen units of work, satisfactorily done.

High school subjects that may be offered for entrance:

CLASS A

	Maximum Units		Maximum Units
English	4	Civics	1
Foreign Language		Economics	1
French	3	History	4
German	3	Mathematics	
Latin	4	Algebra	2
Greek	3	Plane Geometry	1
Spanish	3	Solid Geometry	½
Trigonometry	½	Sociology	1
Music		Botany	1

Appreciation	1	Biology	1
Harmony	1	Chemistry	1
Performance	1	General Science	1
Physiography	1	Physics	1
Physiology	1	Zoology	1

CLASS B

	Maximum Units		Maximum Units
Agriculture	2	General Mathematics	1
Arithmetic (Business)	1	Home Economics	3
Business Subjects	3	Shopwork	2
Drawing	2	Vocational Teachers Training	3

Unit: Represents thirty-six weeks study in a subject in high school, classes meeting five times per week.

For entrance to the College of Liberal Arts, at least three of these units must be in English, two in mathematics selected from algebra, general mathematics, geometry, or trigonometry, two in a foreign language, and enough electives from Group A to make twelve units. The other three units may be chosen in any of the subjects in either Group A or Group B.

All students in the Junior College will be required to take foreign language except students of Business Administration who have had two years foreign language in high school. A student who has had no foreign language in high school may enter a first-year college class in the foreign language of his choice. Students who have had two or three years in one foreign language in high school may enter the second-year class of that language.

Students who do not present at least two units in Class A in mathematics will be admitted to the college but will be required to complete the high school course needed, by registering for it in the Academy Division. No college credit will be given for this course.

Admission by Examination

Applicants for admission, who are mature students and have not graduated from high school, may be admitted to the Junior College upon passing entrance examinations. All applicants should correspond with the

registrar before presenting themselves for examination, and must be present to take such examinations at the appointed time.

These examinations are also open to high school graduates of nonaccredited high schools.

Admission of Students with Advanced Standing

The Junior College will admit without examination students from other accredited colleges or universities provided they have been granted honorable dismissal. They must present an official transcript showing satisfactory work.

A student who has failed in another institution and cannot remain in that institution will not be admitted to the Junior College. Others whose records do not meet the standards required by the Junior College may be admitted on probation.

Removal of entrance conditions must be accomplished by the end of the first year.

MAXIMUM AND MINIMUM WORK

The number of semester hours of work required for completion of each year of the curriculum is established by the college. The normal load for a semester, for all students, is fifteen semester hours. Students with an established record of superior quality may take a maximum of nineteen hours, provided the application is properly approved at the time of registration. The minimum load to be classed as a full-time student is twelve hours. Students who are not doing satisfactory work because of their inability to carry a full schedule may be requested by a faculty adviser to drop one or more courses.

Requirements for graduation from the Junior College are a minimum of sixty semester hours and sixty quality points, or a minimum average grade of C. As a general rule, not more than sixty-two semester hours are accepted by a senior college.

SCHOLASTIC SYSTEM

The work of all students is graded by letter which may be interpreted as follows:

A	(Excellent)	3 quality points per semester hour
B	(Good)	2 quality points per semester hour

C (Average) 1 quality point per semester hour
D (Passing) 0 quality points per semester hour
F (Failure)
I (Incomplete) Grade withheld because of prolonged illness, or other valid excuse. An incomplete must be removed within six weeks, otherwise it becomes a failure.

REQUIREMENTS FOR GRADUATION

Associate in Arts Degree

Students who have completed satisfactorily two full years of college work with a minimum of sixty hours credit and sixty quality points are awarded the degree of Associate in Arts. In order to receive this degree the candidate must meet the requirements of the department from which he graduates.

General Requirements Are:

1. Proficiency in the use of the English language.
2. A knowledge of one foreign language, six or twelve hours.
3. Masterpieces of English Literature, six hours.
4. Social Studies, nine hours.
5. Personal Relations (Psychology), three hours.
6. Natural Sciences, six hours.
7. Music History, Music Appreciation, or Art, two hours.
8. Bible Study, three hours.
9. Electives to total sixty semester hours.

GUIDANCE PROGRAM

Upon being admitted to Junior College, each student is assigned to a member of the faculty who acts as his faculty adviser. The adviser is to assist the student in selecting his subjects so as to secure a well-rounded education; also to help him understand the requirements. The responsibility for the selection of courses rests upon the student. It is very important that the student meet the requirements of his course in their proper order so that in his senior year he will be eligible for graduation. At the beginning of each semester, the student is required to consult his adviser on his choice of subjects. During the semester he is urged to consult his adviser often.

A student who expects to continue his studies in a senior college is urged to acquaint himself with the requirements of the college which he expects to attend and to plan his program in accordance with the require-

ments of that college. The faculty adviser will be glad to assist the student in coordinating his program of studies with the senior college he expects to attend.

REGISTRATION

Freshman Period

This period will be devoted to registration, conferences with advisers, assignment to classes, and lectures of importance to new students. All freshmen will be required to take general placement tests in English, reading, science, and mathematics. These tests are for the information of the institution in its counseling service and for the placement in class sections. Any student who does not take the tests at the proper time will be charged one dollar for each make-up test.

Any student who registers late will be charged a service fee of one dollar.

Classes begin Friday, September 10, at 8 o'clock. Absences will be counted beginning with the first day the class meets.

No student may enter a class for credit after the date given in the school calendar which is on pages 10, 11 of this catalog.

GENERAL REGULATIONS

Conduct

Every student is expected to be a lady or a gentleman at all times; be diligent in study; be prompt and regular in attendance to classes, chapel, church, examinations, and to all duties assigned him.

Absences

Students in the Junior College Division are allowed only as many cuts in each class per semester as there are hours in the class; that is, for each three-hour course, a student may take three cuts; for each two-hour course, two cuts, etc. In case a student's cuts in any class exceed this amount, except for unavoidable reasons, one quality point for each cut will be subtracted from his permanent record of that semester.

Examinations

Regular examinations are held at the mid-semester and at the end of the semester. Periodic examinations

may be given from time to time at the discretion of the instructor.

Change of Course or Withdrawal

Every student will take the courses for which he is prepared and to which he is assigned. He cannot drop or change any study without the permission of the dean and his faculty adviser. Any student who drops a subject without the approval of the proper academic authorities will be marked "failure" in the subject so dropped. Drops will not be approved except for unavoidable circumstances.

Poor Scholarship

A student who fails to pass fifty per cent of his work in any semester must apply for permission to register for any succeeding semester.

a. FOR THE GENERAL LIBERAL ARTS STUDENT

This curriculum is designed to afford the student a well-balanced cultural training. The requirements are proportionally distributed in the three general fields of the Humanities, the Social Sciences, and the Natural Sciences. It provides the foundation of general knowledge for the student preparing for the liberal professions, such as law, journalism, fine arts, and theology. Even students who are preparing for a teaching career are advised to choose this curriculum in preference to the one outlined for the prospective teacher.

FRESHMAN	HOURS	SOPHOMORE	HOURS
English 111-112	6	English 211-212	6
Foreign Language	6	Foreign Language	6
Bible	4	Social Science	9
Physical Science	8	Physical Science	6
Elective	6	Elective	3
	30		30

The physical sciences include astronomy, chemistry, geology, mathematics, and physics.

The social science requirement in the sophomore year may be satisfied by the election of one of the following: Philosophy 221-222, Sociology 211-212, Psychology 211-212, or History 111-112,

The electives in both the freshman and sophomore years should be chosen for their contribution toward a

well-rounded Lower Division program and for their value in preparation for the prospective Upper Division program.

b. FOR THE PROSPECTIVE TEACHER

This curriculum is offered in order that the student who plans to enter the teaching profession may have opportunity to receive specialized training. Its purpose is to enable the student to understand and appreciate the nature and purpose of education and the meaning and functions of educational institutions. Modern educational theories and practices are analyzed and interpreted in the light of current needs and demands. The student becomes keenly aware of the high standard of his professional responsibilities as he considers the relative values of the physical, the psychological, and the social factors in the development of human beings.

This curriculum does not qualify the student for a teacher's certificate, but the courses offered afford an adequate background for specialization both in elementary and secondary education. In Tennessee, the completion of the Upper Division work is required for a high school teacher's certificate, and approximately thirty hours of specialized work is required for a permanent elementary certificate. For complete information regarding certificates, the student should write to the State Department of Education of the state in which he expects to teach. He may then plan his Upper Division curriculum according to the particular requirements of that state.

FRESHMAN	HOURS	SOPHOMORE	HOURS
English 111-112	6	English 211-212	6
Foreign Language	6	Foreign Language	6
History	6	Social Science	9
Physical Science	8	Physical Science	6
Education 111-112	4	Elective	3
	30		30

The physical sciences include astronomy, chemistry, geology, mathematics, and physics.

The social science requirement in the sophomore year may be satisfied by the election of Sociology 211-212, or Psychology 211-212.

The elective in both the freshman and sophomore years should be chosen for its contribution toward a

well-rounded Lower Division program and for its value in preparation for the prospective Upper Division program.

c. SCHOOL OF BUSINESS ADMINISTRATION

The purpose of this curriculum is to give the student an understanding and appreciation of the scope and importance of the administrative principles and processes of modern business. The courses offered provide the essential foundation for the student who is working toward the degree of Bachelor of Science in Business Administration and who is planning for a career in Office Administration, Accounting, Personal Work, Banking, Salesmanship, Advertising, Government Economic Service, and various other lines of business. The information and actual practice furnished in this field will prove to have practical value for the student who wishes to acquire the proficiency that will hasten promotion. The primary needs of the prospective business teacher, who is working toward a degree in business Education, are also included in this curriculum. The course work for the freshman and sophomore years is the same in all these fields. Upon entrance to the junior and senior years, a choice of courses may be made in accordance with the type of specialization desired.

FRESHMAN	HOURS	SOPHOMORE	HOURS
English 111-112	6	English 211-212	6
Mathematics 131	3	Accounting 211-212	6
Typewriting 111-112	6	Social Science	9
Shorthand 131-132	6	Secretarial Practice	6
Bible	3	Psychology 211	3
Elective	6		—
	—		30
	30		

Students who do not present two years of a foreign language for entrance will be required to complete two years of a foreign language in college, and will receive college credit. All students electing a foreign language other than the language taken in high school must take it for two years.

DESCRIPTION OF COURSES

ART

111. PERSPECTIVE DRAWING
A study of the basic principles of three dimensional drawing. Two hours per week. Two hours, first semester.

112. LIFE DRAWING
A course in figure drawing and model sketching. Two hours per week. Two hours, second semester.

121. BEGINNING DESIGN
A study of the basic principles in the use of color and practice in color mixtures and combinations. Three hours per week. Three hours, first semester.

122. DAILY VACATION BIBLE SCHOOL WORK
Emphasis on flannelboard sets, stencil cutting, object lessons, flash story sets, etc. Especially designed for those who plan to do Daily Vacation Bible School work. Prerequisites: Art 111 and 121. Three hours per week. Three hours, second semester.

125. CHALK TALK
Emphasis on sermons, lessons, and songs in visual form. Prerequisites: Art 111 and 121. Two hours per week. Two hours, second semester.

131. COMMERCIAL ART
A course designed to offer lettering, sign and poster work, and color lay-outs. Prerequisites: Art 111 and 121. Three hours per week. Three hours, first semester.

132. COMMERCIAL ART
A continuation of Art 131. Three hours per week. Three hours, second semester.

141. OIL AND WATER PAINTING
Prerequisites: Art 111 and 121. Two hours per week. Two hours, first semester.

142. OIL AND WATER COLOR PAINTING
A continuation of Art 141. Three hours per week. Three hours, second semester.

BIBLE

111. OLD TESTAMENT HISTORY
A survey course in the Old Testament tracing God's dealings with His chosen people. It includes the period between the Testaments down to the birth of Christ. Three hours per week. Three hours, first semester.

112. NEW TESTAMENT HISTORY
A survey course of the life and times of Christ. It includes a brief history of the Apostolic church and of the various books of the New Testament. Three hours per week. Three hours second semester.

BUSINESS ADMINISTRATION

111. TYPEWRITING
A comprehensive study of the technique of "touch typing." A well-planned, carefully-developed series of letter, figure, and word drills. A study of the various parts of the typewriter, and the care of the machine, as well as the manipulation of the different parts. Five hours per week. Three hours, first semester.

112. TYPEWRITING
Continuation of sentence drills; the development of additional skills and technique; the typing of letters, bills, payrolls, schedules, legal documents, telegrams, and manuscripts. Typewriting 111, or one year of high school typing is a prerequisite. Five hours per week. Three hours, second semester.

131. SHORTHAND
A course in the basic principles of Gregg Shorthand, introduced through lessons in reading shorthand plates and in writing shorthand forms and drills from dictation. Special attention is given to fluency in reading and writing. No prerequisite. Five hours per week. Three hours, first semester.

132. SHORTHAND
A continuation of 131 open to students who have

completed 131 or have had one year in high school. Five hours a week. Three hours, second semester.

211. ACCOUNTING

Elementary accounting. A basic course in bookkeeping and accounting theory, requiring no previous knowledge of bookkeeping. Two lectures and two hours laboratory. Three hours, first semester.

212. ACCOUNTING

A continuation of the basic principles of accounting. Depreciation, bad debts, budgets, social security, income tax, negotiable instruments, partnership and corporation accounting, control accounts and subsidiary ledgers. Prerequisite: Accounting 211, or one year in high school accounting. Two lectures and two hours laboratory. Three hours, second semester.

221. SECRETARIAL PRACTICE

This course covers the general problems of a secretary including personality improvement, use of office forms and supplies, filing, handling mail and shipments, telegraphic service, editorial duties, legal principles, office machines, and the personal work of the employer. Prerequisite: Business Administration 132. Three hours per week. Three hours, first semester.

222. SECRETARIAL PRACTICE

Business English and a shorthand speed course in business letters and speech material. Three hours per week. Three hours, second semester.

ECONOMICS

211. PRINCIPLES OF ECONOMICS

A study of the principles and problems associated with the production, exchange, and use of wealth. Three hours per week. Three hours, first semester.

212. PRINCIPLES OF ECONOMICS

A continuation of Economics 211. Three hours per week. Three hours, second semester.

EDUCATION

111. INTRODUCTION TO EDUCATION
A general survey of the field of education for the prospective teacher. It aims to orient the student in the field of teaching by a consideration of the objectives, functions, needs and opportunities of the school in a modern democratic society. Two hours per week. Two hours, first semester.

112. INTRODUCTION TO THE PRINCIPLES OF TEACHING
This course gives the prospective teacher an understanding of the essentials basic to effective teaching by a consideration of fundamental principles, various aspects of teaching, and by a comparison of right and wrong methods. An attempt is made to locate and analyze teaching problems and to apply teaching principles to the possible solution of these problems. Throughout the course the subject matter is correlated with the principles of educational psychology. Two hours per week. Two hours, second semester.

ENGLISH

99. REMEDIAL ENGLISH
This is a course in grammar and good usage of English for freshmen who are found by a placement test to be deficient in this subject. Every effort is made to teach the student to write and speak correctly and forcibly, and to read understandingly. Theme writing and parallel reading required. Five hours per week. No credit, first semester.

111. ENGLISH COMPOSITION
A review of grammar and punctuation and a study of the fundamentals of composition. Students are introduced to various types of literature and given opportunity to express themselves in original writings. Three hours per week. Three hours, first semester.

112. ENGLISH COMPOSITION
A continuation of 111, with special emphasis on

original writings. Three hours per week. Three hours, second semester.

211. THE LITERATURE OF ENGLAND

A survey course from 449-1784. The course includes: The historical background for English Literature, the biographies and works of the leading authors of this period, and collateral research reports. Prerequisite: English 111-112. Three hours per week. Three hours, first semester.

212. THE LITERATURE OF ENGLAND

A continuation of 211, for the period 1760-1832. A study of versification including stanza forms, types of sonnets, and scansion. Collateral reports. Prerequisite: English 111-112. Three hours per week. Three hours, second semester.

HISTORY

111. SURVEY OF MODERN CIVILIZATION (PRE-LITERARY TIME—1500)

A general survey course of the economic, religious, cultural, and political background of civilization. Emphasis is placed upon major movements and institutions in order to give students a background for other studies and for the interpretation of the rapidly changing world conditions. Three hours per week. Three hours, first semester.

112. SURVEY OF MODERN CIVILIZATION (1500-PRESENT)

A continuation of History 111. Three hours per week. Three hours, second semester.

211. AMERICAN HISTORY

A history of the American people and their relationship to the world with special emphasis upon the United States and its developments down to the Civil War. Three hours per week. Three hours, first semester.

212. AMERICAN HISTORY

A continuation of History 211, from the Civil War down to the present time. Three hours per week. Three hours, first semester.

201. FRENCH CIVILIZATION
A lecture course designed to furnish a background for French literary studies. Collateral reports required. Two hours per week. Two hours, first semester.

202. FRENCH CIVILIZATION
A continuation of History 201. Two hours per week. Two hours, second semester.

MATHEMATICS

111. INTRODUCTION TO COLLEGE ALGEBRA
Elementary topics, factoring, fractions, rectangular coordinates and graphs, exponents, radicals, linear equations, quadratics and functions. Prerequisite: one year of high school algebra and plane geometry. Three hours per week. Three hours, first semester.

112. COLLEGE ALGEBRA
Ratio, proportion, progressions, binominal theorem, theory of equations, functions and variables, inequalities, partial fractions, and determinants. Prerequisites: Math 111 or advanced algebra in high school. Three hours per week. Three hours, second semester.

121. PLANE TRIGONOMETRY
Functions of angles, formulas, identities, solution of right and oblique triangles. Prerequisites: plane geometry and Math 111, or advanced algebra in high school. Three hours per week. Three hours, first semester.

122. ANALYTIC GEOMETRY
Rectangular and polar coordinates, loci, the straight line, the circle, and analysis of second degree equations, translation and rotation. Prerequisites: Math 112 and 121. Three hours per week. Three hours, second semester.

131. BUSINESS MATHEMATICS
A course in mathematics applied to present-day business problems such as: percentage, profit and loss, discount, commission, etc. Three hours per week. Three hours, first semester.

MODERN LANGUAGES

French

111. ELEMENTARY FRENCH
A course for beginners in easy written and spoken French. Thorough drill and practice. Three hours per week. Three hours, first semester.

112. ELEMENTARY FRENCH
A continuation of French 111, with some reading of stories. Three hours per week. Three hours, second semester.

211. INTERMEDIATE FRENCH
A review of grammar, reading of short stories, and selections from the Bible in French. Three hours per week. Three hours, first semester.

212. INTERMEDIATE FRENCH
Reading of selected French novels and plays, and memorizing of idioms. Bible in French continued. Three hours per week. Three hours, second semester.

German

111. ELEMENTARY GERMAN
A course for beginners, with careful drill in pronunciation and sentence structure. Some easy reading, including selections from the Bible in German. Three hours per week. Three hours, first semester.

112. ELEMENTARY GERMAN
A continuation of German 111. Three hours per week. Three hours, second semester.

211. INTERMEDIATE GERMAN
Grammar review. The reading of German stories, plays, and the memorizing of some German poems. The use of longer selections from the Bible. Three hours per week. Three hours first semester.

212. INTERMEDIATE GERMAN
A continuation of German 211, with more conversation. Three hours per week. Three hours, second semester.

Spanish

111. ELEMENTARY SPANISH
Intensive study of Spanish grammar and syntax; frequent written work; class drill in conversation and pronunciation; reading with oral discussion; dictation. Three hours per week. Three hours, first semester.

112. ELEMENTARY SPANISH
Continuation of Spanish 111, with special emphasis on reading of short stories, grammar and conversation. Three hours per week. Three hours, second semester.

211. INTERMEDIATE SPANISH
Reading and composition. Reading in prose with reports written in Spanish. Dictation. Three hours per week. Three hours, first semester.

212. INTERMEDIATE SPANISH
Continuation of 211. Review of grammar. Three hours per week. Three hours, second semester.

311. ADVANCED SPANISH
Advanced grammar, reading of novels by modern writers. Reports given in Spanish. Three hours per week. Three hours, first semester.

312. ADVANCED SPANISH
A continuation of Spanish 311. Three hours per week. Three hours, second semester.

MUSIC

111. MUSIC APPRECIATION
A cultural course designed to establish a foundation in the enjoyment and appreciation of good music. Consideration is given to the art, structure and esthetic principles of the best music of all times. The text is supplemented by concerts of recorded music and lectures. Two hours per week. Two hours, first semester.

112. MUSIC HISTORY
A course planned to foster a love for and an understanding of music through the study of the various periods of development from the earliest times

to the present day. Special attention is given to the placement of music in art and life during these periods, and the influence of each period upon the composers and their music. Two hours per week. Two hours, second semester.

131. HARMONY
Scales, intervals, four-part exercises with principal and secondary triads and their inversions, dominant seventh chord, melodies and figured basses. Two hours per week. Two hours, first semester.

132. HARMONY
Modulations to closely related keys, dominant ninths, secondary seventh chords. Two hours per week. Two hours, second semester.

141. THEORY OF MUSIC
A course designed and offered for the development of the general music ability of college students. Principles of music and conducting, as well as sight singing and melodic dictation are included in this course. Two hours per week. Two hours, first semester.

142. THEORY OF MUSIC
Continuation of Music 141. Two hours per week. Two hours, second semester.

NATURAL SCIENCE

Biology

111. GENERAL BIOLOGY
A study of plants and animals. Emphasis on morphology, physiology, and classification of plants and animals. Laboratory practice four hours a week, lecture two hours. Four hours, first semester.

112. GENERAL BIOLOGY
A continued study of plants and animals. Special attention to organs, systems and their functions. A study of biological principles and theories included. Laboratory practice four hours a week, lecture two hours. Four hours, second semester.

Physics

111. INTRODUCTORY PHYSICS
A survey of the field of physics and its relation to other fields of knowledge, followed by a study of the natural laws involved in physical phenomena. Natural laws are fully demonstrated by experiments and numerous applications are taken from everyday experiences. Particular attention is given to the fields of mechanics and heat, and electricity and magnetism. Two hours lecture, one laboratory period. Three hours, first semester.

112. INTRODUCTORY PHYSICS
A continuation of introductory physics with a further study of the natural laws of the physical universe. Special attention is given to the fields of sound and light. Two hours lecture, one laboratory period. Three hours, second semester.

ORIENTATION

111. GENERAL ORIENTATION
A course designed to acquaint the student with college life and its program. One hour per week. One hour, first semester.

PHILOSOPHY

101. INTRODUCTORY LOGIC
An elementary approach to the science of correct thinking. Designed to acquaint the student with both the material and form of argument, principles of deductive and inductive reasoning, and an analysis of fallacies. Three hours per week. Three hours, first semester.

102. TYPES OF PHILOSOPHY
An introductory study of the fundamental aims of the chief types of philosophy. Designed to present the student with a constructive evaluation and criticism of their basic arguments. Three hours per week. Three hours, second semester.

111. GENERAL ETHICS
A general study of the evaluation of conduct. Designed to inform the student of the development of

the moral consciousness, of the theory of moral living, and of the application of ethical codes to moral problems in the social order. Three hours per week. Three hours, first semester.

112. GENERAL ETHICS
A continuation of Philosophy 111. Three hours per week. Three hours, second semester.

201. PROBLEMS IN PHILOSOPHY
An introduction to the general point of view of philosophy and its characteristic problems. Designed to give the student a philosophical approach to practical and theoretical issues. Three hours per week. Three hours, first semester.

202. INTRODUCTION TO METAPHYSICS
An introductory inquiry into the science of being. Designed to offer the student a study of the meaning of reality and different views of world unity. Three hours per week. Three hours, second semester.

211. PHILOSOPHY OF ADJUSTMENT
A study of the problems and difficulties connected with personal adjustment. Designed to give the student scientific attitudes toward an evaluation of conflict. Two hours per week. Two hours, first semester.

212. PHILOSOPHY OF ADJUSTMENT
A continuation of Philosophy 211. Two hours per week. Two hours, second semester.

221. CHRISTIAN ETHICS
A systematic presentation of the moral foundations of Christianity. Designed to show the student the significance of the Christian religion in the solution of modern ethical problems. Two hours per week. Two hours, first semester.

222. CHRISTIAN ETHICS
A continuation of Philosophy 221. Two hours per week. Two hours, second semester.

POLITICAL SCIENCE

221. AMERICAN GOVERNMENT AND POLITICS
The popular basis, structure, and functions of

American government, national, state, and local. Three hours per week. Three hours, first semester.

222. AMERICAN GOVERNMENT AND POLITICS. A continuation of Political Science 221. Three hours per week. Three hours, second semester.

PSYCHOLOGY

211. GENERAL PSYCHOLOGY

A study of the fundamental principles of human activities, including: The aims and methods of psychology; the relative contributions of heredity and environment to intelligence and individual differences; the origin and development of the individual; his emotions, motives, personality; the study of learning, memory, observation and thinking. Three hours per week, Three hours, first semester.

212. GENERAL PSYCHOLOGY

A continuation of Psychology 211 and a brief introduction to the various fields of psychology; such as, animal, child, abnormal, social, educational and applied psychology. Three hours per week. Three hours, second semester.

221. CHILD DEVELOPMENT

A course that contains materials pertaining to: (1) development through the first twenty years of life, which includes studies of physical growth, health and psychology, interests, development of emotional life, social development, growth of attitudes; (2) the guidance and fostering of learning. Two hours per week. Two hours, second semester.

SOCIOLOGY

211. GENERAL SOCIOLOGY

Introduces the student to sociological concepts, including the history and development of culture and the organization of modern society. Three hours per week. Three hours, first semester.

212. SOCIAL PROBLEMS
Deals with personality and society disorganizations, including juvenile delinquency, poverty, feeble-mindedness, and abnormality. Three hours per week. Three hours, second semester.

SPEECH

111. FUNDAMENTALS OF SPEECH
A beginner's course in basic principles of speech directed toward the establishment of habits of good speech. Attention to the technique of voice production; coordination of body and mind through posture, movement, and gesture; pronunciation and articulation. Three hours per week. Three hours, first semester.

112. PUBLIC SPEAKING
A course in platform theory and practice for those who wish to develop fundamental skill in direct public address. Speech composition is studied and various types of short speeches will be prepared and delivered. Three hours per week. Three hours, second semester.

211. DICTION
This course embraces a study of word meanings, usage, their clear and distinct utterance. It has two objectives: To improve articulation and pronunciation, and to build a larger and more useful vocabulary. Two hours per week. Two hours, first semester.

222. INTERPRETATIVE READING
A study of, and oral interpretation of various types of literature. Emphasis is given to the techniques of impression and expression. This course is designed to develop the student's faculties of appreciation and to supplement his study of platform speaking. Prerequisite: Speech 111-112. Two hours per week. Two hours, second semester.

231. DRAMATICS
This course is planned to meet the needs of the amateur producer in school and community. Fundamental principles of acting are included; such

as training in voice, pantomime, and impersonations. This course also provides a practical knowledge of stagecraft, scene-building, scene-painting, lighting, costuming, and make-up. The course is completed with actual rehearsals that give practice in both acting and directing. Prerequisite: Speech 111-112 or consent of the instructor. Three hours per week. Three hours, first semester.

232. DRAMATICS
A continuation of Speech 231. Three hours per week. Three hours, second semester.

DIVISION OF RELIGIOUS EDUCATION

PURPOSE

The Division of Religious Education attempts to give the student of religion the most wholesome of spiritual and intellectual development, to help him construct a practical, moral philosophy, to build his faith upon a deeper understanding of religious truths and to instill within him a greater appreciation of the highest values of a life of service to God and man.

APPLICATION

Students desiring to make application for admission to the Religious Education Division of Lee College should write to the registrar requesting an application form.

All application blanks must be on file in the registrar's office one month prior to registration day.

Veterans who have not completed high school must be present on date specified in calendar for General Educational Development Tests.

PLACEMENT TESTS

Every student entering the Religious Education Division is required to take a placement test before registering. These tests are given to all freshman students regardless of their educational background.

Each freshman must be present at 8 a.m., September 6, to begin registration. Failure to do so carries a penalty of $1.00.

REGISTRATION

The procedure of registration for each freshman student will depend on two factors in particular: namely, (1) purpose of training, (2) classification as to placement tests.

Each freshman student is assigned a faculty adviser with whom he must confer before final registration. Upperclassmen are allowed to make their own choice of faculty adviser.

HIGH SCHOOL CURRICULA

For those students who need and desire work in high school, Lee College maintains an accredited high school

division open to students of religion and to other special students. A ministerial student should have or acquire a high school education unless his "placement rating" is sufficiently high to warrant advancement without it.

GRADING SYSTEM

A (95 to 100)	3 quality points per semester hour
B (86 to 94)	2 quality points per semester hour
C (77 to 85)	1 quality point per semester hour
D (70 to 76)	0 quality point per semester hour
F (below 70)	Failure
I (Incomplete)	Grade withheld because of prolonged illness, or other valid excuse. An incomplete must be removed within six weeks, otherwise it becomes a failure.

DEPARTMENTAL DIVISION

With specialization as an aim, Religious Education is organized into three divisions: namely, Preparatory Division, Missions Divison, and Ministerial Division. Each of these divisions with its aim and regulations is described below.

PREPARATORY DIVISION—AIM

(Two-year course)

The Preparatory Division is designed to give the student of religion an introduction to the more advanced studies in the field of religious education.

MISSIONS DIVISION—AIM

If the student desiring to enter the field of religious education is not a minister, nor a prospective minister, nor a student of missions, he is required to register for the work offered in the Preparatory Division.

If the student is a minister or is preparing for the ministry, he may be admitted into the Ministerial Division, provided he is a graduate of an accredited high school or shows a superior scholastic aptitude in his placement tests.

If, however, neither of the above requirements can be met by the ministerial applicant, he, too, must register for the work offered in the Preparatory Division.

Any ministerial student making an average of 86 or more during his two years of preparatory training,

may be admitted into the Ministerial Division. EACH APPLICANT TO THE RELIGIOUS EDUCATION DIVISION MUST BE EIGHTEEN YEARS OF AGE OR A GRADUATE OF AN ACCREDITED HIGH SCHOOL.

Load Limit

The minimum load of semester hours for any student of the Preparatory Division is 12 hours; the maximum load is 18 hours.

Hours for Completion

An average of 15 semester hours per semester, or a total of 60 quality points during the two-year course, is required for completion.

The total of 60 semester hours shall consist of 50 hours of required subjects and 10 hours electives.

Certificate

For 60 semester hours of work satisfactorily completed and 60 quality points, the student is given a certificate showing completion of same.

Missions Division—Aim

The Missions Division is designed to prepare and qualify the student of missions for the work of a missionary.

Requirements for Admission

All mission students are required to take the regular placement tests given to all freshmen.

A student making a relatively high or above average score on his placement tests will be permitted to take a full load of required and elective subjects. Those students making a lower score will be admitted into the Missions Division with the minimum load required by the division.

Should a student of missions make an unusually low score on his placement tests, he will be admitted conditionally into the first year of the Preparatory Division. One year of satisfactory work in the Preparatory Division will admit a mission student into the full missions course.

Load Limits

The minimum load of semester hours for any student in the Missions Division is 12 hours. The maximum load is 19 hours.

Hours for Graduation

An average of 15 semester hours per semester, or a total of 90 hours and 90 quality points during the three-year course, is required for graduation.

The total of 90 semester hours shall consist of 74 hours of required subjects and 16 hours of electives.

Diploma

For 90 semester hours of work satisfactorily completed and 90 quality points the student is given a diploma showing completion of the Missions Course.

Recommendation

A student of missions is required to make an average grade of C to merit a departmental recommendation to the Mission Board for service as a missionary.

One's missionary qualifications will be determined upon more factors than scholastic achievement.

MINISTERIAL DIVISION—AIM

The Ministerial Division is designed to prepare the ministerial student for a practical, spiritual, and intelligent ministry.

Requirements for Admission

A ministerial student may be admitted into the Ministerial Division provided he is a graduate of an accredited high school or his score in placement tests is relatively high.

Upon making a low score in his placement tests, the ministerial student must register for the work offered in the Preparatory Division. Any ministerial student making an average grade of 86 or more during his two years of preparatory training may be admitted as a junior in the Ministerial Division.

Load Limits

The minimum load of semester hours for any student in the Ministerial Division is 12 hours; the maximum load is 19 hours.

Hours for Graduation

An average of 15 semester hours per semester, or a total of 90 semester hours during the three-year course and a total of 90 quality points is required for graduation.

The total of 90 semester hours shall consist of 74 hours of required subjects and 16 hours of electives.

SCHEDULE OF COURSES

Preparatory Division

FIRST YEAR

(Required)

First Semester		Second Semester	
Course	*Hours*	*Course*	*Hours*
Grammar I	3	Grammar I	3
Old Testament History	3	Old Testament History	3
Bible Synthesis	3	Bible Synthesis	3
Gospels	3	Gospels	3

(Electives)

Course	*Hours*	*Course*	*Hours*
Reading, Writing, Spelling, Arithmetic	3	Reading, Writing, Spelling, Arithmetic	3
Poetical Books	2	Poetical Books	2
Theory	2	Modern Cults	2
Personal Evangelism	2	Theory	2
		Personal Evangelism	2

SECOND YEAR

(Required)

First Semester		Second Semester	
Course	*Hours*	*Course*	*Hours*
Grammar II	3	Grammar II	3
Christian Education	2	Christian Education	2
Church History	3	Church History	3
Epistles	3	Epistles	3

(Electives)

Old Testament Analysis	2	Old Testament Analysis	2
Prophecy	3	Prophecy	3
Doctrine	3	Doctrine	3
Theory II	2	Theory II	2
New Testament Analysis	2	* (Any first-year elective)	

Missions Division

FIRST YEAR

First Semester		Second Semester	
(Required)			
Course	*Hours*	*Course*	*Hours*
Grammar	3	Sacred Literature	3
World Religions	2	Bible Synthesis	3
Old Testament History	3	Old Testament History	3
Gospels	3	Gospels	3
(Electives)			
Old Testament Analysis	2	Old Testament Analysis	2

New Testament Analysis	2	Modern Cults	2
Personal Evangelism	2	Personal Evangelism	2
Poetical Books	2	Poetical Books	2
* Theory	2	Theory	2
		Grammar I	3

SECOND YEAR

(Required)

First Semester		Second Semester	
Course	*Hours*	*Course*	*Hours*
Progressive Missions	3	Progressive Missions	3
Church History	3	Church History	3
Epistles	3	Epistles	3
Foreign Language	3	Foreign Language	3
		(Electives)	
Christian Education	2	Christian Education	2
First Aid	2	Speech	3
Speech	3	Interpretative Reading	2
Diction	2	Doctrine	3
Theory	2	Theory	2
Grammar II	3		

THIRD YEAR

(Required)

First Semester		Second Semester	
Course	*Hours*	*Course*	*Hours*
Missionary Methods	2	Missionary Lands	2
Bible Atlas	3	Bible Atlas	3
Christian Evidence	2	Christian Evidence	2
Foreign Language	3	Foreign Language	3
		(Electives)	
General Sociology	3	General Sociology	3
General Psychology	3	General Psychology	3
Problems in Philosophy	3	Introductory Meta-physics	3
Philosophy of Ethics	3	Philosophy of Ethics	3
Life and Teachings of Christ	2		

* Theory must be elected one year.

Ministerial Division

FIRST YEAR

(Required)

First Semester		Second Semester	
Course	*Hours*	*Course*	*Hours*
Homiletics	2	Homiletics	2
Old Testament History	3	Old Testament History	3
Bible Synthesis	3	Bible Synthesis	3
Gospels	3	Gospels	3

(Electives)

Old Testament Analysis	2	Old Testament Analysis	2
New Testament Analysis	2	Poetical Books	2
Poetical Books	2	Christian Education	2
Christian Education	2	Modern Cults	2
Music	2	Music	2

SECOND YEAR

(Required)

First Semester		Second Semester	
Course	*Hours*	*Course*	*Hours*
Epistles	3	Epistles	3
Doctrine	3	Doctrine	3
Church History	3	Church History	3
Prophecy	3	Prophecy	3

(Electives)

Parliamentary Law	2	Parliamentary Law	2
General Science	3	General Science	3
(Any first-year subject)		Legal Education	2

THIRD YEAR

(Required)

First Semester		Second Semester	
Course	*Hours*	*Course*	*Hours*
Speech	3	Christian Evidence	2
Christian Evidence	2	Speech	3
Bible Atlas	3	Bible Atlas	3

(Electives)

Problems in Philosophy	3	Introductory Meta-physics	3
Types of Philosophy	3	Religious Dogmas	2
Diction	2	Interpretative Reading	2
Political Science	3	Political Science	3
Logic	2	Logic	2
Philosophy of Ethics	3	Philosophy of Ethics	3
General Sociology	3	General Sociology	3
General Psychology	3	General Psychology	3
Life and Teachings of Christ	2	(Any second-year subject)	

NOTE: A student is permitted to elect any subject from the year just past, but he is not allowed to elect any subject in advance of his present year.

DESCRIPTION OF COURSES
Offered in the
DIVISION OF RELIGIOUS EDUCATION

First Year
(Freshman)

Bible Synthesis Two hours' credit each semester: A study of the religious and redemptive relations between the Old and New Testaments. Designed to give the student a continuity of development in the dispensational plan of the Bible.

Bible Introduction Three hours' credit first semester: A study of the books, historical periods, geography, peoples, and institutions of the Bible. Prerequisite to all courses in the Religious Education Division.

Gospels Three hours' credit each semester; prerequisite to New Testament Teachings: A study of the life and teachings of Christ according to the harmony of the Gospels.

Grammar I Three hours' credit each semester: A study of the basic grammar of the English language, with special emphasis on good sentence construction.

Modern Cults Two hours' credit second semester; prerequisite to Religious Dogmas: A study of modern religious beliefs of America which are contrary to orthodox principles of Christianity.

Old Testament Analysis Two hours' credit each semester complementary to Old Testament History: A study of the main factors influencing the writing of each book of the Old Testament, with special emphasis upon thesis.

Old Testament History Three hours' credit each semester; prerequisite to all Old Testament studies: A study of the historical narrative of the first seventeen books of the Old Testament — Genesis through Esther.

Personal Evangelism Two hours' credit each semester: A study of individual methods of approach in gospel work for personal workers and missionaries.

Poetical Books Two hours' credit each semester: A study of Job, Psalms, Proverbs, Ecclesiastes, and Song of Solomon.

Sacred Literature Three hours' credit first semester: A study of the sacred books of the most outstanding religions of the world. Required for missionaries.

Homiletics A study of the science of preaching. Considerable attention is given to outline forms of sermons and public addresses. The student is required to read widely in the sermons and homiletical works of the great preachers.

Theory of Music Two hours' credit both semesters; required of all students in either first or second year: A study of the elementary principles of music.

World Religions Two hours' credit first semester: A study of the origin and development of the most outstanding religions of the world. Required of missionaries.

Second Year
(Junior)

Christian Education Three hours' credit each semester: First semester—an introductory study of child behavior. Second semester—a study of materials and methods used in the Sunday Schools, Daily Vacation Bible Schools, etc.

Church History Three hours' credit each semester: A history of the Christian church from the day of Pentecost to the present day.

Doctrine Three hours' credit each semester: A systematic analysis of the basic doctrines of the Christian religion.

Epistles Three hours' credit each semester; complementary to Doctrine: An expository analysis of the Pauline and General Epistles.

First Aid Two hours' credit each semester: A study of emergency treatments of physical ailments and injuries resulting from accidents or acute attacks.

Grammar II Three hours' credit each semester: A continuation of Grammar I with a more intensive and thorough application of the principles of good English.

Legal Education Two hours' credit each semester: A study of secular, commercial and denominational law with reference to church organization.

Lives of Missionaries Two hours' credit second semester: A study of the experiences of the world's greatest missionaries. Required of missionaries.

New Testament Analysis Two hours' credit first semester; complementary to Epistles: A study of the main factors influencing the writing of each book of the New Testament, with special emphasis upon thesis.

Parliamentary Law Two hours' credit each semester: A study of how to formally transact business in assemblies.

Progressive Missions Three hours' credit each semester: A history of Christian missions from the organization of the Christian church to the present. It also includes history of Church of God missions.

Prophecy Three hours' credit each semester: A study of the minor and major prophecies of the Old Testament and of the book of Revelation.

Theory of Music II Two hours' credit each semester: A continuation of Theory I with emphasis on advanced theory of music.

Third Year

(Senior)

Bible Atlas Three hours' credit each semester: A study of the history and geography of Bible lands.

Christian Evidence Two hours' credit each semester: A study of the scientific proof of the divine authority of the Christian religion.

Diction Two hours' credit each semester: A study of the choice and selection of words used in speaking, writing, and expression of thought.

General Science Three hours' credit each semester: A study of the laws of nature and the phenomena in which they are seen to operate.

Interpretative Reading Two hours' credit second semester: A study of, and oral interpretation of various types of literature. Emphasis is given to the techniques of impression and expression.

New Testament History Three hours' credit second semester: A survey course of the life and times of Christ and a brief history of the Apostolic Church; also a brief history of the various books of the New Testament.

Missionary Lands Two hours' credit second semester: A study of the lands of the world where missionaries have traveled and of those where missionaries are greatly needed.

Missionary Methods Two hours' credit first semester: A study of the psychology of missionary endeavor with emphasis on the proper manner of approaching the heathen with the gospel.

Ministerial Problems Two hours' credit each semester: A lecture course on the minister's problems in social, civic, and religious life.

Political Science Three hours' credit each semester: A study of the political structure and organization of city, state, and national governments.

General Psychology Three hours' credit each semester: A study of the basic principles underlying the mental behavior of organisms.

Child Development Two hours' credit second semester: A course that contains materials pertaining to: (1) development through the first twenty years of life which includes studies of physical growth, health and psychology, interests, development of emotional life, social development, and growth of attitudes; (2) the guidance and fostering of learning.

Religious Dogmas Two hours' credit second semester: A study of the various theories regarding the basic doctrines of the church as believed in different periods of Christian history.

General Sociology Three hours' credit first semester: A study of the general structure of society, and the laws of its development and progress.

Social Disorganization Three hours' credit second semester: A study of the conditions and circumstances of maladjustments and irregularities of social organization.

Speech Three hours' credit each semester: A study of the fundamentals of public speaking.

NOTE: Religious Education students will be permitted to enroll in Philosophy courses according to their scholastic ability. These courses are described in the Junior College Division of this catalog. Religious Education students may also enroll in Art courses as described in the Junior College Division.

ACADEMY

Purpose

The purpose of the academy is twofold. First, it is to offer four years of high school training in a Christian environment. Boys and girls of this age need sympathetic teachers who understand them and who know how to guide them in making right decisions. Close association with students in the College and Division of Religious Education serves as an inspiring influence. Second, it is to give opportunity to mature students who have not had the advantage of a high school education. These students appreciate the opportunity of completing their high school education where there are others of their own age and teachers who understand their problems.

Accreditation

The work done in the academy is accredited by the Board of Education of Tennessee and all credits are transferable.

Admission

Students desiring admission should make application in advance. An official transcript from the last school attended, together with a certificate of honorable dismissal from the school last attended, must be filed in the office of the registrar before application for admission can be accepted. This transcript must be sent directly from the office of the last school attended.

Satisfactory completion of standard eighth-grade work is required for admission to the lowest class of the academy. For entrance to higher classes, classification is as follows: A transcript showing

1. A minimum of three units entitles a pupil to second-year classification.
2. A minimum of seven units entitles a pupil to third-year classification.
3. A minimum of eleven units entitles a pupil to fourth-year classification.

Amount of Work

Not more than the highest ranking twenty-five per cent of the student body shall carry for credit more than four units in any year. This privilege, when granted, shall be based on the record made by the pupil during his preceding year in the high school. No pupil shall carry for credit more than five units in any year.

Description and Definition of Units

A unit is equivalent to not less than five fifty-five-minute recitations a week in each branch of study for a year of thirty-six weeks.

Requirements for a Diploma

The following pattern of courses shall be required for graduation:

English	4	units
Mathematics	1	unit
American History	1	unit
Health Education	1	unit
One Major	3	units
Two Minors	4	units
Bible	½	unit
Free Electives	1½	units
Total	16	units

A major represents a minimum of three units in one particular field.

A minor represents a minimum of two units in one particular field.

The required unit in mathematics shall be the unit in general mathematics or in the first course in algebra.

One unit in algebra shall always be regarded as a prerequisite to plane geometry.

To graduate, a pupil shall show a clear record, not only in scholarship but also in attitude and conduct.

Seniors who fail to have the necessary units for graduation will not participate in the graduating exercises.

Reports and Grades

Reports are mailed to the parents or guardians of the pupils at the end of each six weeks' period and at the close of each semester.

The system of grading is as follows:

A	96-100
B	88-95
C	82-87
D	75-81
F	74 and below

COURSES OF INSTRUCTION

Art

A two-unit course open to pupils of any year of high school.

Commercial

1. Bookkeeping.
 A one-unit course open to third- and fourth-year pupils.
2. Shorthand.
 A two-unit course open to third- and fourth-year pupils.
3. Typewriting.
 A two-unit course open to third- and fourth-year pupils.
4. Office Management.
 A half-unit course open to fourth-year pupils.
5. Salesmanship.
 A half-unit course open to fourth-year pupils.
6. General Business.

A one-unit or half-unit course open to first- and second-year students, and to third- and fourth-year students, respectively. That is, first- and second-year students may take general business for one unit of credit, and third- and fourth-year students may take the course for one-half unit of credit.

English

Four units are required for graduation. Each unit includes thorough training in grammar, composition, and literature, and shall be so planned and organized by the teacher as to meet the needs of her pupils.

French

A two-unit course open to third- and fourth-year pupils.

Home Economics

A three-unit course for girls, the first of which is required for graduation. The content of the courses shall consist of the following elements: a. Food and nutrition; b. clothing selection and construction; c. home management; d. child care and home nursing; e. personal development and group relationship; f. practical art.

The first unit shall be taken in the first year but is open to all years. The second unit should be taken the second year but is open to all girls who have completed the first year.

Latin

A two-unit course open to any year of high school, but preferable for first- and second-year pupils. Both units are required for credit.

Mathematics

1. Mathematics (General).

A unit course open to first-year pupils. This course may be made a prerequisite to algebra. However, capable students should be permitted to enter algebra without general mathematics as a prerequisite. Students who have had a unit in algebra are ineligible to take general mathematics.

2. Algebra.

A two-unit course open to first- and second-year pupils. The first unit is required, the second is elective.

3. Plane Geometry.

A unit course open to third- and fourth-year pupils. One unit in algebra is a prerequisite to this course.

Music

Courses open to pupils of any year of high school.

1. Music Theory 2/5 unit
2. Band 1 unit
3. Glee Club 1 unit

Physical Education

A two-unit course required for graduation. One-half unit per year may be earned. The time allotment for each year is five fifty-five-minute periods a week for thirty-six weeks.

Science

1. General Science.
 A unit course open to first-year pupils.
2. Biology.
 A unit course open to second-year pupils.
3. Chemistry.
 A unit course open to third- and fourth-year pupils.

NOTE: One unit in science is required for graduation.

Social Studies

1. Civics.
 A unit course open to first-year students.
2. Physical Geography.
 A half-unit course open to second-year pupils.
3. Economic Geography.
 A half-unit course open to second-year pupils.
4. Ancient History.
 A unit course open to second-year pupils.
5. Modern History.
 A unit course open to third-year pupils.
6. American History.
 A unit course open to fourth-year pupils. Required for graduation.
7. Economics.
 A half-unit course open to fourth-year pupils.
8. Sociology.
 A half-unit course open to fourth-year pupils.
9. Bible.
 A one-unit course open to any year of high school.

First semester: A comprehensive survey of the Old Testament. (The Bible is the textbook.)

Second semester: A study of the period between the Old and New Testaments, detailed study of the life of Christ, history of the early church, main themes of all the New Testament books.

Spanish

A two-unit course open to third- and fourth-year pupils.

Speech

A one-unit course in fundamentals of speech open to third- and fourth-year pupils.

Department of Music

It is the purpose of this department to make music an integral part of the liberal education which Lee College offers to all students. Each student is encouraged to develop his musical capabilities to the greatest possible extent. The various curricula are planned so that the average student may devote a part of each day to music. Students in every division of the school are urged to take advantage of this opportunity. They are advised to elect courses in theoretical music and to register for private lessons in applied music.

The school does not offer a full-time course in music, but students who are enrolled in other divisions are encouraged to avail themselves of the additional opportunities for study in the field of music.

Any student registered in another division of the school may register for private lessons or elect any other course in the music department.

Special Students Provisions have been made to enroll local residents who are either interested solely in applied music, or who are employed in some remunerative work that prevents their taking a complete course.

EXPENSES

Private Lessons Private instruction in applied music is offered in sixteen-lesson courses. The first consists of one lesson and five practice periods per week; the second, two lessons and five practice periods per week. No credit for applied music will be given unless the course for which the student registers is completed within the given time allotment.

Students may not register for less than sixteen lessons and no refund is made for private lessons or practice periods missed. Students who register for a semester or private lessons may not drop lessons and receive refund after the date stated in the school calendar which appears on pages 10, 11.

Absences due to illness will be made up without extra charge if the teacher has been notified before the time of each lesson missed.

Students who register for private lessons only, will not be charged a registration fee.

Voice

Sixteen-lesson course	$20.00
Thirty-two-lesson course	40.00
Make-up lessons, each	1.50

Piano

Sixteen-lesson course	$16.00
Thirty-two-lesson course	32.00
Make-up lessons, each	1.25

Piano Accordion

Sixteen-lesson course	$16.00
Thirty-two-lesson course	32.00
Make-up lessons, each	1.25

Stringed Instruments

Sixteen-lesson course	$16.00
Thirty-two-lesson course	32.00
Make-up lessons, each	1.25

Wind Instruments

Sixteen-lesson course	$16.00
Thirty-two-lesson course	32.00
Make-up lessons, each	1.25

Rental Fees

Five practice periods per week in piano, piano accordion, or other school instruments, etc., per course	$5.00

DESCRIPTION OF COURSES

101. THEORY OF MUSIC

A study of the fundamental principles of music, sight singing, and ear training, melodic dictation and conducting. Two hours per week. Two hours, first semester.

102. THEORY OF MUSIC
A continuation of 101. Two hours per week. Two hours, second semester.

141. THEORY OF MUSIC
A course designed and offered for the development of the general musical ability of college students. Principles of music and conducting as well as sight singing and melodic dictation are included in this course. Two hours per week. Two hours, first semester.

142. THEORY OF MUSIC
A continuation of 141. Two hours per week. Two hours, second semester.

131. HARMONY
Scales, intervals, four-part exercises with principal and secondary triads and their inversions, dominant seventh chord, melodies and figured basses. Two hours per week. Two hours, first semester.

132. HARMONY
Modulations to closely related keys, dominant ninths, secondary seventh chords. Two hours per week. Two hours, second semester.

111. MUSIC APPRECIATION
A cultural course designed to establish a foundation in the enjoyment and appreciation of good music. Consideration is given to the art, structure and esthetic principles of the best music of all times. The text is supplemented by concerts of recorded music and lectures. Two hours per week. Two hours, first semester.

112. MUSIC HISTORY
A course planned to foster a love for and an understanding of music through the study of the various periods of development from the earliest times to the present day. Special attention is given to the place of music in art and life during these periods, and the influence of each period, both cultural and practical, upon composers and their music. Two hours per week. Two hours, second semester.

Home Study Department

This department is designed for those Christian workers who for various reasons cannot leave home to attend school. Credit is given on the Religious Education Course as designated, but no resident student can do correspondence work.

General Course The course requires little intensive study, but considerable and broad reading of the Bible for the purpose of familiarizing the student with its general outline. It covers the entire Bible in a comprehensive and synthetic manner.

The salient features of all books of the Bible are brought out in a remarkable way by the author. The whole arrangement is so simple that with a comparatively small amount of study the leading outlines and spiritual lessons of books, or groups of books, of the Bible may be mastered. This will give the student not only a more intense desire for knowledge, but also prepare him for more advanced study.

The course consists of twenty lessons, and a final examination. When it is satisfactorily completed, the student receives a certificate from the Correspondence Department, signed by the President and teacher in charge. Credit, six hours. Tuition: $12 cash; $15 on terms.

Genesis Course This study covers, in five lessons, more than a thousand questions on the fifty chapters of Genesis. Credit, one hour. Tuition: $2.00.

Mission Course This is a study of missions from the early church period up to the present, including the work of all denominations. The same book is used in this course that is used in the Lee College Division of Religious Education. Credit, six hours. Tuition: $4.50 cash; $5.00 on terms.

GRADUATES

Summer of 1947

High School

Joseph Bertinetti, Jr.
Gordan Dean Carter
Clarence E. Cates
Colleen Wright Dixon
Robert Dominguez, Jr.
Mary Elizabeth Lovin
James Winton McClendon
Ethel McDaniel
Robert Paul Marley
Eveline Nesslerodt
Myrtle Mincey Prather
Willie Wesley Prather
Katherine Vii Sinclair
Ray Gilbert Turner
Robert Stanley Ward
Edward Leon Williams

Religious Education

Earl F. Ford
James W. Wiley

1947-1948

High School

James C. Akers
John Henry Amrine
Donald Serrell Aultman
Durward Lee Baker
Barbara L. Batts
Lottie Bennett
Juanita Baldree
Garold D. Boatwright
Wilmetta June Bruce
Freda Mae Burgett
Russell Edward Butler
Clyne William Buxton
Herman Clark, Jr.
Stuart Edward Combs
Juanita Cooley
Dorothy Marillyn Cope
Helen Fay Daniel
*Helen Lareeda Daughdrill
Wilber Earl Dees
- Esther Mae Driggers
Betty Carol Edwards
Lawrence James Fowler
Faye Colleen Gleason
Sarah Nell Green
Garland Malcom Griffis
Marion Glenwood Hamman
Winifred V. Harrawood
Amaryillis Hartzog
Luverne Edwin Heil
Rachel DeVarah Hill
Lossie Marie Hinton
Edward C. Hitchcock
Willis M. Horton
Russell Calvin Hughes
Ruby Jean Hurley
Mary Elizabeth Inches
Joel Lester Irvin
Dolly Jennivee Joplin
Donald B. Kerr
Paul William Koester
Margaret Belle Kroske
Betty Jean Ledford
Gwen Lewis
Wanda Jean Lowe
Hulda Isabel Lugo
Joseph H. McCall
Lois Louise Moore
Joyce Marjorie Osterhout
Alvin Eugene Patrick
Samuel LaVern Peterson

Martha Evelyn Pullin
Peter Leslie Shaida
Mavis Ann Singleton
Ruby Jewell Tapley
Andrew Jackson Thacker
Francis Eugene Thomas
Betty Turner
Mary Ruth Woods

Junior College

Wanda Lee Aaron
Priscilla Anderson
Charles Ray Beach
Delores LaVern Beckman
Hayward Robert Bond
Watson Roy Burroughs
Norma Jean Core
Thomas Bryan Courson
L. A. Davis
Daphne D. Deans
Benjamin Harper DeLay
Leon Ernest Donovan
Margaret Allen Etheridge
- Mildred Geneva Gann
Cleo Patricia Harling
Vernon Frank Harmeson
Alma Ruth Harper
Clara Harris
Rachel Darline Harris
Dorothy Marie Hillman
Willene Hyers
David Blom Lundstrom
Mary Emmaline McCall
Harvey A. Norman
Lawrence B. Owens, Jr.
Mary Daniel Platt
Rufus Lee Platt
*Henry C. Ricks, Jr.
Morris Palmer Riggs
Edna Violet Stover
Alois Marion Swiger
Harold Cecil Turner
James T. Ward, Jr.
Mary Alice White

Religious Education

Watson Roy Burroughs
- Henry Grady Hawkins
Mary Emmaline McCall
John D. McIver
* Opal Estelee Ray
Mina Jane Sharrett
Percy L. Smith

* Valedictorian
- Salutatorian

SUMMARY OF ENROLLMENT

Summer 1947; Fall and Winter Semesters 1947-48.

HIGH SCHOOL	Men	Women	Total
Freshmen	27	29	56
Sophomores	30	25	55
Juniors	22	31	53
Seniors	34	40	74
Special		1	1
TOTAL	113	126	239
JUNIOR COLLEGE			
Freshmen	82	52	134
Sophomores	26	21	47
Special (including part-times)	18	21	39
TOTAL	126	94	220
RELIGIOUS EDUCATION			
Freshmen	103	37	140
Juniors	35	11	46
Seniors	2	3	5
Special	1		1
TOTAL	141	51	192
MUSIC		39	39
Total for Academic Year, 47-48	380	310	690

SUMMER SCHOOL 1947	Men	Women	Total
High School	39	20	59
Junior College	17	5	22
Religious Education	18	2	20
Special (music)	1	3	4
TOTAL	75	30	105
	455	340	795
Minus Duplicates	41	20	61
NET ENROLLMENT, All divisions, June, 1947 to May 1948			734

DISTRIBUTION BY STATES*

Summer 1947; Fall and Winter Semesters 1947-48.

Tennessee	143	Missouri	10
Georgia	74	Pennsylvania	10
Florida	56	Oklahoma	9
Alabama	52	California	7
North Carolina	49	South Dakota	5
South Carolina	42	Montana	4
West Virginia	35	Indiana	3
Ohio	24	Iowa	3
Texas	23	Kansas	3
Kentucky	21	Nebraska	3
Michigan	21	North Dakota	3
Virginia	20	New Mexico	2
Mississippi	19	Washington	2
Illinois	18	Colorado	1
Arkansas	15	Delaware	1
New York	11	Massachusetts	1
Arizona	10	Minnesota	1
Louisiana	10	New Jersey	1
Maryland	10	Total	722

DISTRIBUTION BY FOREIGN COUNTRIES AND TERRITORIES*

Puerto Rico	3	Germany	1
Cuba	2	Guatemala	1
Haiti	2	Mexico	1
Hawaii	2	Total	12

* Duplicates excluded

Date Due

APR 8 '89			
MAR 28 '89			
DEC 8 '92			
DEC 1 5 1994			
NOV 2 4 1995			
JAN 1 4 2000			
MAR 2 4 2000			
APR 1 0 2000			

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